



## **SPECIAL MEETING OF THE MILPITAS CITY COUNCIL**

For assistance in the following languages, you may call:

Đối với Việt Nam, gọi 408-586-3122  
Para sa Tagalog, tumawag sa 408-586-3051  
Para español, llame 408-586-3232

### **CITY OF MILPITAS - NOTICE OF SPECIAL MEETING**

*NOTICE IS HEREBY GIVEN* that a Special Meeting of the Milpitas City Council will be held at 5:00 p.m. on Tuesday, April 7, 2020 via TELECONFERENCE (no physical meeting space).

Submit any Public Forum comments in writing via e-mail, to be read aloud, to:  
[publiccomment@ci.milpitas.ca.gov](mailto:publiccomment@ci.milpitas.ca.gov)

### **Meeting shall be livestreamed - Go to:**

Facebook: <https://www.facebook.com/CityofMilpitas/>  
YouTube: <https://www.ci.milpitas.ca.gov/youtube>  
Web Streaming: <https://www.ci.milpitas.ca.gov/webstreaming>

The agenda for the meeting is as follows:

### **AGENDA**

**TUESDAY, APRIL 7, 2020  
MILPITAS, CA  
5:00 PM**

#### **CALL TO ORDER / ROLL CALL / PLEDGE**

#### **APPROVAL OF AGENDA**

#### **ANNOUNCEMENT OF CONFLICT OF INTEREST**

#### **PUBLIC FORUM**

Viewers are invited to address City Council on any subject not on tonight's agenda. Speakers may submit written remarks to be read aloud, limited to three minutes or less. As an item not listed on the agenda, no response is required from City staff or the Council and no action can be taken. Council may instruct the City Manager to place the item on a future meeting agenda.

#### **AGENDA ITEMS**

- 1. Accept Report from the Purchasing Agent Regarding Emergency Purchases over \$20,000 Related to the Novel Coronavirus Disease (COVID-19) Outbreak for the Period March 12 - 31, 2020 (Staff Contact: Chris Schroeder, 408-687-1639)**

Recommendation: Accept a report from the Purchasing Agent regarding emergency purchases over \$20,000 related to the Novel Coronavirus Disease (COVID-19) outbreak for the period March 12 - 31, 2020.

**2. Receive and Accept a Report on Preliminary Fiscal Impact Related to the COVID-19 Pandemic (Staff Contact: Walter Rossmann, 408-586-3111)**

Recommendation: Receive and accept the report on the Preliminary Fiscal Impact related to the COVID-19 pandemic.

**3. Approval of Temporary Emergency Pay Extension for full-time and part-time employees through April 11, 2020, and Approval of Recommended Staffing Plan from April 12 and related benefits through the end of Shelter-in-Place Order or until the City ends its declared emergency and resumes regular operations (Staff Contact: Ashwini Kantak, 408-586-3053)**

Recommendations:

- a) Approve Temporary Emergency Pay Extension for full-time and part-time City of Milpitas employees through April 11, 2020, and
- b) Approve recommended Staffing Plan from April 12 and related benefits through the end of Shelter-in-Place Order or until the City ends its declared emergency and resumes regular operations.

**ADJOURNMENT**

**MILPITAS CITY COUNCIL CODE OF CONDUCT**

- Be respectful and courteous (words, tone, and body language).
- Model civility.
- Avoid surprises.
- Praise publicly and criticize privately.
- Focus on the issue, not the person.
- Refrain from using electronic devices while on the Council dais.
- Share information with all Councilmembers in advance of Council meetings.
- Disclose conflicts of interest and affiliations related to agenda items.
- Separate governing from campaigning.
- The Council speaks with one voice after making policy on issues.
- Respect the line between policy and administration.
- Council will hold one another accountable to comply with this Code of Conduct.

**KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other City agencies exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and City operations are open to the people's review. For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035. e-mail: [cdiaz@ci.milpitas.ca.gov](mailto:cdiaz@ci.milpitas.ca.gov) / Phone: 408-586-3040

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal Code link.*

Materials related to an item on this agenda submitted to the City Council after initial distribution of the agenda packet are available for public inspection at the City Clerk's office at Milpitas City Hall, 3rd floor 455 E. Calaveras Blvd., Milpitas and on City website. City Council agendas and related materials can be viewed online: [www.ci.milpitas.ca.gov/government/council/agenda\\_minutes.asp](http://www.ci.milpitas.ca.gov/government/council/agenda_minutes.asp) (select meeting date)

**APPLY TO SERVE ON A CITY COMMISSION**

Commission application forms are available online at [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) or at Milpitas City Hall. Contact the City Clerk's office at 408-586-3003 for more information.

*If you need assistance, per the Americans with Disabilities Act, for any City of Milpitas public meeting, please call the City Clerk at 408-586-3001 or send an e-mail to [mlavelle@ci.milpitas.ca.gov](mailto:mlavelle@ci.milpitas.ca.gov) prior to the meeting. You may request a larger font agenda or arrange for mobility assistance. For hearing assistance, headsets are available in the City Council Chambers for all meetings.*